20/04/2018

I accept the travel award I have been offered. I agree and accept the following terms and conditions:

* Undertake the activities and travel as specified in my application.
* The need to apply prior to departure for separate approval if planning to undertake a [placement](https://cdf.graduate-school.uq.edu.au/placements).
* Seek approval from the UQ Graduate School for any changes to the travel dates within 1 month of being awarded. If awarded a CDA, proposed new departure dates can be no more than 9 months from the date the CDA was awarded and travel must not be after the Thesis Review milestone.
* Repay the Graduate School the value of the approved award in full if I do not use the award for the purpose outlined in my application. I further agree that, if I do not use the award for the full period or for all the activities funded, I will repay the UQ Graduate School any unspent funds.
* If awarded a CDA, you must submit a [Report on Travel](https://graduate-school.uq.edu.au/files/1337/report-on-travel.docx), and a reconciled budget with scanned copies of airfare and accommodation receipts to the Graduate School within **one month** of return from travel**.**
* Retain copies of all receipts for 12 months and present them to the Graduate School should I be selected for auditing.
* Include, as part of any publications that arise as a result of the activity, an explicit statement that this was supported by the UQ Graduate School.
* Comply with requirements around [student travel insurance](https://governance-risk.uq.edu.au/files/2547/student_ti_summary_vs020318.pdf).
* Check the security situation for your destination/s (both for UQ authorised travel and any private travel in conjunction with your UQ authorised travel) on smartraveller.gov.au and register with [www.red24.com/affiliates/chubbau/%20](https://www.red24.com/affiliates/chubbau/%20) to receive email travel alerts.
* Comply with [UQ Research Scholarship General Conditions](http://www.uq.edu.au/grad-school/content/future-students/scholarship-general-conditions.pdf) where applicable.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please submit the signed CDA Acceptance & Response to Offer form and a Method of Personal Payment form to the below address – (scanned copies are accepted)

**UQ Graduate School | The University of Queensland | Brisbane QLD 4072 | AUSTRALIA**

**Email:** [graduateschool@uq.edu.au](mailto:graduateschool@uq.edu.au)